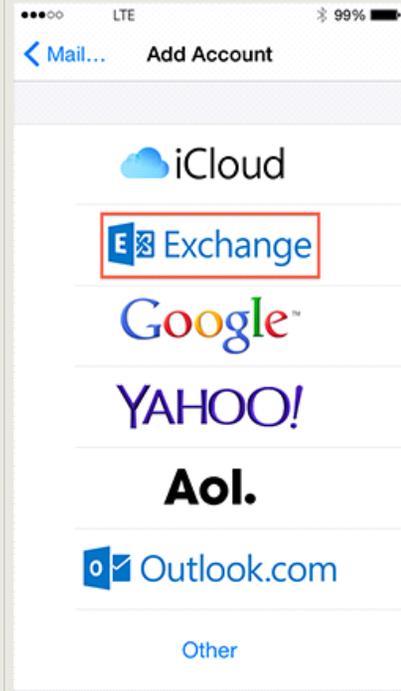


iPhone/iPad Exchange Settings

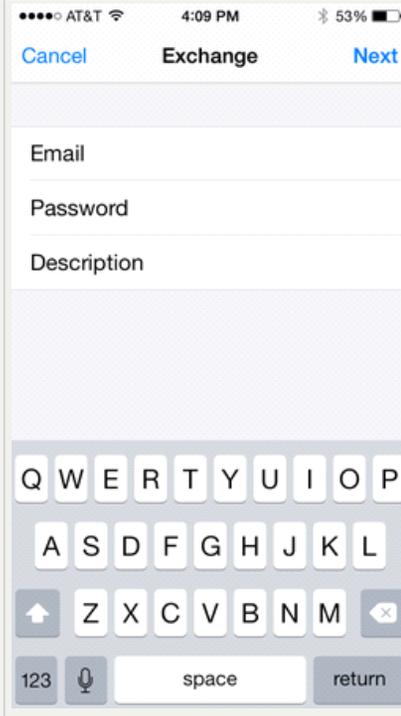
NOTE: The add account process may look slightly different depending on your iOS version. Instructions below were created using iOS 9 on an iPhone 6.

1.) Under the **Settings** menu, tap **Mail, Contacts, Calendars** and tap **Add Account**.

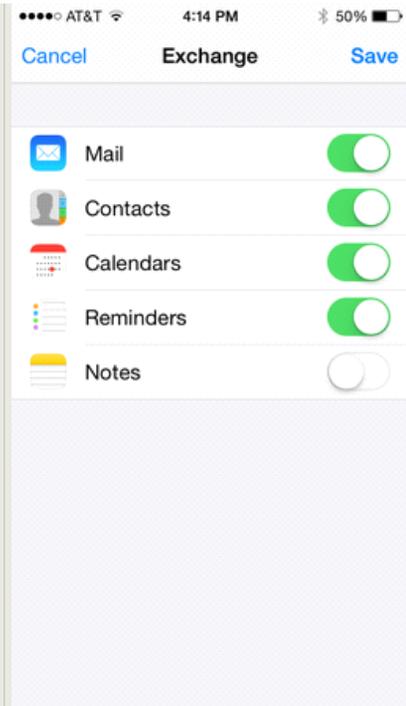
2.) Tap **Exchange**.



3.) Enter your **Email** and your network **Password**.



4.) Select the Exchange items you would like to sync with your device.



5.) If you are presented with this screen, make sure your information matches the following:

Email: **firstname.lastname@hamiltonfl.com**
Server: **outlook.office365.com**
Domain: **(leave blank)**
Username: **firstname.lastname@hamiltonfl.com**
Password: **Your Network Password**

