

HAMILTON COUNTY SCHOOL BOARD
Section 504

Informal Grievance Resolution Notice

IMPORTANT NOTICE

This Grievance Resolution Notice is due back to the grievant within fifteen (15) days of receipt of the **Informal Grievance Filing Form**. Prior to sending the **Informal Grievance Resolution Notice** to the grievant the Principal **must** submit this document for review to:

Coordinator of Exceptional Student Education

Signature of Person Receiving Grievance Resolution Notice

Date Received

If you are not in agreement with the decision, or want further clarification, contact:

Principal

at

School Telephone

Copies to: Principal, Grievant, and Exceptional Student Education Office

The School Board of Hamilton County, Florida, prohibits any policy or procedure which results in discrimination solely on the basis of age, color, disability, gender, national origin, marital status, race, religion, or sexual orientation.