

**A CONTRACT BETWEEN THE FLORIDA LEARNING ALLIANCE, INC. (FLA, INC.)  
HEREIN REFERRED TO AS THE CONTRACTOR AND THE DISTRICT SCHOOL  
BOARD OF HAMILTON COUNTY, HEREIN REFERRED TO AS THE BOARD, TO  
PROVIDE A STAFF DEVELOPMENT MANAGEMENT SYSTEM, HEREIN REFERRED  
TO AS THE TRACK APPLICATION AND RELATED SUPPORT SERVICES:**

This contract period shall be from July 1, 2018 to June 30, 2019, unless otherwise amended/extended by mutual agreement.

**I. OBLIGATIONS OF THE CONTRACTOR:**

The Florida Learning Alliance, Inc. (FLA, Inc.) agrees to provide the Track application and selected services associated with this web-based staff professional learning management system as follows:

- A. To provide instruction on access to the Track application website, copyrighted and operated through the Florida Learning Alliance, for use by School Board Employees that are provided Internet access through the School Board.
- B. The Contractor is responsible for access control, web content, or any associated operational or maintenance activity of the Track application website.
- C. To designate a technical contact to provide assistance with data migration and to provide technical assistance for product use and follow-up.
- D. To provide training for each group of users including teachers, principals and staff development administrators, within the district.
- E. To establish Track Application Committees comprised of representatives from each participating district to evaluate the product and make recommendations for future enhancements.
- F. To subcontract any of the above services to the North East Florida Educational Consortium.

**II. OBLIGATIONS OF THE BOARD:**

The Board hereby agrees:

- A. To designate Carel Milton as district administrator and first line of contact for users.
- B. To designate \_\_\_\_\_ as the district representative to serve on the Track Application Steering Committee to evaluate the product and make recommendations for future enhancements.
- C. To designate \_\_\_\_\_ as the district representative to serve as a member of Track Application Technical User Group to provide feedback on technical aspects of the Track application and assist in Quality Assurance for future enhancements.
- D. To designate \_\_\_\_\_ as the district representative to serve on the Track Application Instructional User Group to evaluate the product, provide feedback on its use, and make recommendations for future enhancements.
- E. To pay the district assessment of \$2,787.75 (based on 2017 - 2018 FEFP Third Calculation figures at \$1.75 per FTE). All invoices are due in thirty (30) days from the date of the invoice.
- F. To cooperate expeditiously in all matters requiring concurrence or approval in order that the contractor will not be unduly delayed in performing contractual obligations.

### III. MODIFICATION OF CONTRACT

This contractual attachment may be amended only by an agreement executed in the same manner as the original.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, set their hands and seal on this the 24<sup>th</sup> day of July, 2018.

#### APPROVED AND RECOMMENDED FOR SIGNING

Florida Learning Alliance, Inc.

Patrick Wnek  
by Dr. Patrick Wnek, Treasurer

Dated: 6/11/18

District School Board of Hamilton County

Rex L. Mitchell  
by Rex L. Mitchell, Superintendent

Dated: 7/24/18

Johnny Bullard  
by Johnny Bullard, Chairperson

Dated: 7/24/18

APPROVED BY HAMILTON SCHOOL BOARD

ON 7/24/18  
Rex L. Mitchell  
SUPERINTENDENT