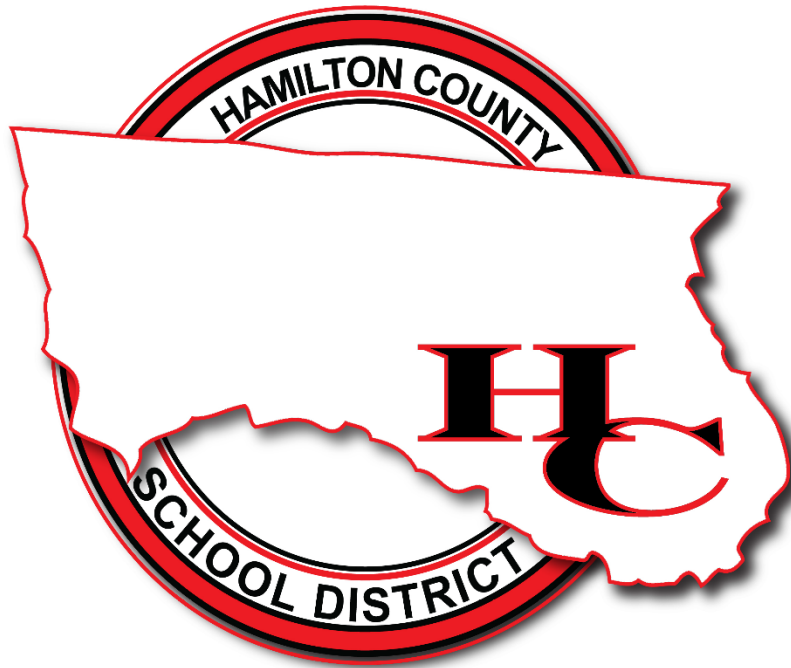


Hamilton County School District



Instructional Materials Plan 2021-2022

"Ensuring a Successful Future for Every Student"

www.hamiltonfl.com

Instructional Materials Plan 2021-2022

Mathematics Materials Adoption

The District School Board has the responsibility to select and provide adequate instructional materials for all students, s. 1006.28(2). This plan details the process Hamilton County School District shall use to adopt Mathematics material in the School Year (SY) 2021-2022 to implement in SY 2022-2023 for a five-year cycle.

The Hamilton County School District shall adopt materials for the following courses:

- K-12 Mathematics

Mathematics Adoption Process 1006.283

Definitions 1006.28(1):

- “Adequate Instructional Materials” means a sufficient number of student or site licenses or sets of materials that are available in bound, unbound, kit, or package form and may consist of hardback or soft back textbooks, electronic content, consumables, learning laboratories, manipulatives, electronic media, and computer courseware or software that serve as the basis for instruction for each student in the core subject areas of mathematics, language arts, social studies, science, reading, and literature.
- “Resident” means a person who has maintained his or her residence in this state for the preceding year, has purchased a home that is occupied by him or her as his or her residence, or has established a domicile in this state pursuant to s. 222.17.

July-September
<ul style="list-style-type: none"> • District Instructional Materials Review Team begins review of instructional materials set for adoption after the release of Florida Department of Education Draft Bid Report.
October
<ul style="list-style-type: none"> • District Administrative Team meets to determine cost analysis of instructional materials on the adoption list and determine instructional resources needed during the adoption cycle. • District Instructional Materials Review Team determines attendees for NEFEC Instructional Materials Fair. • District Instructional Materials Review Team attends NEFEC Instructional Materials Fair.
November
<ul style="list-style-type: none"> • Display Instructional Materials for school personnel to have access to review. • Arrange for vendor presentations. • District Instructional Materials Review Team makes two/three recommendations of materials for adoption.

December
<ul style="list-style-type: none"> District Instructional Materials Review Team choices are presented to school teams and all other appropriate personnel. Schools report preference for adoption to Superintendent prior to School Board meeting in January.
January
<ul style="list-style-type: none"> School Board meeting 2nd Tuesday in January (January 11, 2022) present (no vote) the Instructional Materials Plan for the current adoption cycle. Announce the date for the required public meeting to hear public comment on the Instructional Materials Plan at the School Board meeting to be held the 2nd Tuesday in February (February 08, 2022).
February
<ul style="list-style-type: none"> School Board meeting 2nd Tuesday in February (February 08, 2022) conduct public meeting for public comment on 2021-2022 Instructional Materials Plan. School Board approves Instructional Materials Plan following public comments. Set public hearing on proposed Math instructional materials for adoption at the School Board meeting to be held the 2nd Tuesday in March (March 08, 2022). District proposed Mathematical instructional materials will be available online at the district website beginning February 09, 2022.
March-April
<ul style="list-style-type: none"> School Board meeting 2nd Tuesday in March (March 08, 2022)- conduct public hearing on the adoption of recommended Mathematics instructional materials listed in the Instructional Materials Plan. School Board approves recommended instructional materials following public hearing. Announce the beginning of the required 30-day window for a member of the public to contest adopted materials. The contest form must be completed and presented to the Superintendent's office by the end of the workday on the 30th day (April 07, 2022). Within 30 days after protest period ends, if contest is initiated, an open, noticed School Board hearing before a Hearing Officer will be held during the regular meeting of the Board. Petitioners will be notified of the date and time of the public hearing in writing seven days in advance. Following the contested materials public hearing, District School Board will vote on adoption of core material. Decision is final. By April 1st, District School Superintendent certifies to FLDOE that all instructional materials for core courses used by the district are aligned with applicable state standards. A list of the core instructional materials that will be used or purchased for use by the school district shall be included in the certification.
June-July
<ul style="list-style-type: none"> Instructional materials are ordered. July 1st- FLDOE Certification

- Certify to the Commissioner of Education that the district school board has approved a comprehensive staff development plan that supports fidelity of implementation of instructional materials programs.

Targeted Instructional Materials

Subject Area/Grade Level	Publishers
Mathematics K-12	HMH Go Math (Grades K-5); Math Nation (Grades 6-12)

Selection Process

Each school will review the publisher materials for each subject at their site and make a recommendation to the Director of Teaching and Learning of their top two choices. The Principals and District Curriculum Staff will review the recommendations and make the final selections.

The final selection for Mathematics materials shall be recommended for adoption to the Superintendent and School Board.

Parents and residents will have the opportunity to provide comments on proposed Mathematics materials at a School Board public hearing. Upon the School Board's approval of the materials, parents and residents shall have 30 days in which to protest materials. If objections are received within the 30-day window, a hearing before a Hearing Officer shall be conducted to resolve potential issues before materials are purchased.

Information will be posted on the district website for parents and stakeholder review. The documents will contain links to sites that display the Instructional Materials being reviewed for adoption. As available, physical copies of the materials will be on display in the Board Meeting Room located at the district offices.

Purchasing

Upon approval by the School Board, the Director of Teaching and Learning will complete the purchase request and submit to the Florida School Book Depository. The Instructional Materials will be delivered directly to the individual school sites for distribution.

Mathematics Materials Adoption Contact Person

Christopher Combass, Director of Teaching and Learning