

**HAMILTON HIGH SCHOOL Title I, Part A Parent Family Engagement Plan**

I, Donald Harrison, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

*Donald R. Harrison*

8-9-19

Signature of Principal or Designee

Date Signed

**Mission Statement**

Parental Involvement Mission Statement

**APPROVED BY HAMILTON SCHOOL BOARD**

ON 8/13/19

*R. Mitchell*

**Response: The parents of Hamilton County High School will collaborate with the faculty and staff to promote education, confidence and success for each student by serving as a voice for our children and will assist to ensure the school's mission.**

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response: Hamilton County High School plans meetings at different time intervals to meet the needs of parents. Parents will be invited to meet with the School Advisory Council and share their input on how Title I funds should be used to impact parental involvement activities. Monthly calendars will be posted on the school marquee, school website cafeteria, school website and Facebook and sent through email and other social media. We hold parent workshops to review Title I and all components. Surveys are distributed for feedback and online emails, Facebook and etc. are used. Backpack and other notices are sent home along with information in the local newspaper and the Connect-Ed call out system are used to make parents aware of meetings and other pertinent information.**

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Churches	The parent liaison will collaborate with church reporters to add announcements to church bulletins and announcement display boards.
2	Community List Serve Group	The parent liaison will develop a distribution group of email contacts for the community at large to keep them informed about the events of the school and

		how the community can become more involved. The HCHS Guidance Facebook page will be used to communicate school ideas to parents as well.
3	Student Services Staff	The Student Services Department will help organize this support for students and families who would like to learn more about preparing for Advanced Placement courses and exams.
4	ELL (Tier III)	Hamilton High support staff and administrators will work with district staff to coordinate meetings and services for parents of ELL students.
5	Homeless (Title X)	Hamilton High support staff and administrators will work with district staff to provide services for students and families provided through Title X.
6	Migrant	Hamilton High staff and administrators will work with migrant tutors to provide space and time for tutoring of the students in this category.
7	Exceptional Student Education	Hamilton High staff and administrators will work with district staff and ESE teachers to coordinate meeting with teachers and parents.
8	FDLRS (Florida Diagnostics and Learning Resource Systems)	Hamilton High staff and administrators will work with FDLRS to provide in-service as needed for staff and parents.
9	Parent Night for Progress Reports	Hamilton High will sponsor a night in the fall of the 2019-20 school year for parents to come out and check on progress of students.
10	Summer Bridge Program for 7 <sup>th</sup> Graders	Hamilton High will sponsor a Summer Bridge Program for upcoming 7 <sup>th</sup> grade students.

### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Utilize media and school outlets to communicate annual meeting date	Assistant Principal	October 2019	Flyers, Jasper News, Emails, Facebook, School Marquee
2	Develop flyer/invitation	Assistant Principal	October 2019	Flyer
3	Contact Presenters	Assistant Principal	October 2019	Emails
4	Develop Agenda	Title 1 Coordinator	October 2019	Agenda
5	Reserve Cafeteria	Administration	October 2019	Email
6	Connect-Ed Call Out	Administration	October 2019	System Report
7	Develop Sign-In Sheet	Assistant Principal	October 2019	Sing-In Sheet
8	Meeting	Assistant Principal	October 2019	Sign-In Sheet/Agenda
9	Post on Marquee at school entrance and cafeteria	Media Specialist	October 2019	Photo

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Hamilton County High School will offer meetings at convenient flexible times to meet needs of parents.

Connect-Ed Call Out System will be in use along with personal contacts to get parents involved.

Home visits will be scheduled to build positive collaboration between home and school.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Workshops for various programs	Parent Liaison	Parents will be more informed about the programs available and expectations.	Fall 2019	Parent/Sign-In Sheet
2	Skyward Training	Guidance Data Clerk	Access student information at home	Fall 2019	Use of Skyward
3	Florida Standards	Administration	Parents will gain more information regarding the new standards	Fall 2019	Parent/Sign in Sheet

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Skyward	Teacher Support Staff	Use of Skyward information to contact parents/guardians for support.	Fall 2019	Attendance, grades, discipline data in Skyward program
2	Compact Training	Guidance	Parents and students are more informed of expectations	Fall 2019	Completed Compacts
3	Social and Emotional Session	Administration	Building positive relationship with students	Fall 2019	End of year climate surveys
4	Evaluation Training	Administration	Staff will use the information on the evaluation to increase best teaching practices	Fall 2019	Results of Evaluation
5	CMap Training	Teacher Support Colleagues	Staff will use research base best practices to increase student achievement	Fall 2019	Lesson Plans

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Hamilton County High is recruiting more volunteers through the classroom. There are many activities held on campus and parents are invited to come take part in these activities. Several evening activities are planned to facilitate more parental involvement.

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## **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

**Response: The faculty and staff at Hamilton County High will use a variety of measures to keep all stakeholders apprised of the Title I Programs and services such as letters/flyers, the local newspaper and school announcement scroll, the school television show, radio station, call-outs, school website, email, Facebook, school marquee and word of mouth.**

**Parents will be informed of the types of assessments utilized at Hamilton High during Open House, parent conferences, School Advisory Council meetings, Title I meetings, assemblies, information flyers, email, school Facebook page, Twitter and other programs.**

**Parents will be able to request meetings with staff for additional information. They can also meet with administration, guidance counselors, academic coaches and other staff as needed.**

**Parents will be invited to School Advisory Meetings, Title I Parent meetings and others as deemed appropriate.**

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## **Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response: Faculty and staff of Hamilton County High will provide information to parents through current Skyward accounts, progress reports and report cards. Information will be sent home and a Parent Nigh will be planned just for report card and adequate progress updates.**

**Parents will be notified of meetings in a timely fashion and transportation may be provided using the Truancy and Federal Programs departments along with our staff. Flyers, email, the local news, the school website and phone call system will be used to help with notifications.**

**Our ESE staff will coordinate meetings that may apply to students with Individualized Educational Plans.**

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Increase parental involvement in education by meeting the needs of the parents. Set up meetings at home or school on dates and at times that are good for parents and create a welcoming environment.	Individual meetings	Administration Guidance, Teachers, Staff and parent liaison	Increased student achievement	2019-2020
2	Increase parent awareness of education requirements for graduation, financial aid assistance/completion of FAFSA, scholarship opportunities, college application completion assistance, middle grades promotion requirements.	Parent University/Parent Information night(s)	Administration Guidance, Teachers, Staff and parent liaison	Increased student achievement	2019-2020

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Skyward	1	20	Staff will use all components of program
2	Compact Training	1	60	All stakeholders are aware of expectations
3	Compliance Training	1	66	Classroom/Life procedures that impact students
4	Title I Annual Meeting	1	60	Community presentation of the school/parent compact, Skyward, Communications and parental input

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Skyward	1	20	Staff will use all components of program
2	Compact Training	1	60	All stakeholders are aware of expectations
3	Compliance Training	1	55	Classroom/Life procedures that impact students

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation to meetings	Provide for transportation through district resources
2	Staff Participation	Offer incentive for staff to attend events after hours.
3	Parent Support	Invite parents to school often so that they feel a part of what is taking place in the school and development a sense of ownership. Provide time after hours so that parents can attend.
4	Time	Encourage parents, staff and students to volunteer their time to assist with school activities both during and after school hours.
5	Incentives	Research donors and grants that may help with incentives to offer participants.

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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