

CHAPTER 3.00 - SCHOOL ADMINISTRATION

FLAG DISPLAY AND PLEDGE

3.10

1. The pledge of allegiance to the flag shall be recited at the beginning of each school day in elementary, middle, and secondary schools.
2. The Student Handbook that is distributed to all students shall contain written notification that the student has the right not to participate in reciting the pledge of allegiance. A student may be excused from instruction and/or reciting the pledge of allegiance, including standing and placing the right hand over his/her heart, when his/her parent(s), as defined by Florida Statutes, files a written request with the school principal.
3. The United States flag and the official flag of Florida shall be displayed daily on a suitable flag staff on the grounds of each school and School Board facility when the weather permits. Flags shall be displayed according to established guidelines.
4. Each classroom and auditorium shall display the United States flag.
5. All flags shall meet the requirements of Florida Statutes.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

256.015, 1000.06, 1000.21, 1001.43, 1002.20,
1003.42, 1003.44, F.S.

HISTORY:

ADOPTED: 11/9/98

REVISION DATE(S): 3/10/14

FORMERLY: 2.35, 5.44

CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

GRADE FORGIVENESS

4.019

The purpose of the forgiveness policy is to assist students in meeting graduation requirements including a minimum grade point average and successful completion of academic and credit requirements.

1. Required Courses

A grade of D or F or an equivalent of a grade of D or F in a required course may be replaced with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in the same or a comparable course.

1. Elective Courses

A grade of D or F or an equivalent of a grade of D or F in an elective course may be replaced with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in another course.

2. Middle Grades Students

A student in the middle grades who takes a high school course for high school credit and earns a grade of C, D, or F or an equivalent of a C, D, or F may replace the grade with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in the same or comparable course.

3. Grade Point Average

Only the new grade shall be used in calculating the student's grade point average. A course grade that is not replaced according to the forgiveness policy will be used in the calculation of the grade point average.

4. Student Records

All courses and grades must be included on the student's transcript. The forgiveness provision does not give the authority to delete the forgiven course and grade from the student's record.

5. Notification

Students shall be notified of the grade forgiveness provisions and the procedure for replacing eligible grades.

CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1003.4156, 1003.4281, 1003.4282,
1003.437, 1003.49, 1008.25, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-1.0955

HISTORY: ADOPTED:

REVISION DATE(S):

FORMERLY: NEW

CHAPTER 6.00 – HUMAN RESOURCES

Virtual Instruction

4.25

1. At least one (1) course required for graduation must be earned through online learning. A student shall not be required to take an online course outside the regular school day or in addition to the courses in which a student is registered in a given semester.
2. The District shall provide various options for eligible students to participate in part-time or full time virtual instruction. Options may include
 - A. Courses in the traditional school setting taught by certified personnel who provide instruction through virtual instruction;
 - B. Blended learning courses taught by certified personnel that consist of traditional classroom and online instructional techniques;
 - C. Online courses offered by the District;
 - D. Online courses offered by another Florida school district;
 - E. Enrollment in MyDistrict Virtual School;
 - F. Enrollment in Florida Virtual School; and
 - G. Enrollment with a virtual instruction provider approved by the Florida Department of Education.
3. Students may also use the following options to meet online course requirements:
 - A. Completion of a course in which a student earns an industry certification in information technology that is identified on the CAPE Industry Certification Funding list;
 - B. Passing the information technology certification exam without enrolling in or completing the course(s); or
 - C. Passing an online content assessment that requires the student to demonstrate skill and competency in locating information and applying technology for instructional purposes without enrollment in or completion of the relevant course(s).
4. To participate in virtual instruction, a student must meet the eligibility requirements set forth in state law.

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5. At the beginning of each school year, the District shall notify parents and students regarding the right and choice to participate in virtual instruction. Notification shall include eligibility requirements, the options available to the student, and the courses offered by Florida Virtual School and MyDistrict Virtual School.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.04, 1001.20, 1001.42, 1002.20, 1002.321,
1002.37, 1002.45, 1002.455, 1003.02, ~~1003.428~~, 1003.4282,
1003.498, 1006.29, 1007.27, 1011.62, F.S.

STATE BOARD OF EDUCATION RULES(S): 6A-6.0981, 6A-6.0982

HISTORY: ADOPTED: 6/13/16
REVISION DATE(S):
FORMERLY: NEW

CHAPTER 5.00 – STUDENTS

STUDENT ASSIGNMENT

5.03

The School Board shall establish residential attendance zones for each school. All students, unless otherwise provided by School Board rule or authorized by the School Board's order, shall attend the school serving the student's residential attendance zone. A student's residence is the residence of his/her parent(s), as defined by Florida Statutes. Any student residing in the School District shall be assigned to a school for attendance by the Superintendent or designee.

1. No student shall be permitted to transfer, enroll, or be admitted to a school when he/she has been expelled or suspended from another school district. This prohibition shall be effective for the period of time in which the student was expelled or suspended from another district. Such students shall be accorded the same appeals procedure which is available to District students.
2. A student may be permitted to attend a school in another residential attendance zone pursuant to guidelines the Controlled Open Enrollment Plan adopted by the School Board. ~~Guidelines shall be issued annually.~~
3. Any student whose legal residence is outside the boundaries of the county may ~~not~~ be enrolled in any a District school without the approval of the School Board, except under the provisions of Florida Statutes and the Controlled Open Enrollment Plan. The assigned school for an out-of-district student shall be designated on the basis of space available. Such transfers shall be on a nondiscriminatory basis and shall not result in reducing desegregation in either school district or in reinforcing the dual school system.
4. ~~No student shall be permitted to cross district lines for the purpose of attending school in the School District or outside the School District, except under a written agreement as provided in Florida Statutes. Any such agreement between the School Board and any other Florida school district shall be duly recorded in the official School Board minutes. Such transfers shall be on a nondiscriminatory basis and shall not result in reducing desegregation in either school district or in reinforcing the dual school system.~~
 - A. ~~The assigned school for an out-of-district student shall be designated on the basis of space available. Such assignment shall not occur after the February FTE (full time equivalency) count, except under the provisions of the contract with another District school system.~~
 - B. ~~The Board shall specify conditions for admitting students from other Florida school districts.~~

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5. A student who has been attending, in the year prior to the designation, a public school that been classified as performance grade category “D” or “F” or has earned three (3) consecutive grades of “D” and is in one of the two lowest performance categories as defined by statute or a student who is assigned to a public school that has been designated as performance grade category “D” or “F” or has earned three (3) consecutive grades of “D” and is in one of the two lowest performance categories as defined by statute may attend a higher performing public school in the District or a school in another district as allowed by law.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

1000.21, 1001.41, 1001.42, 1001.43,
1001.51, 1002.20, 1002.31, 1002.38, F.S.

HISTORY:

ADOPTED: 11/9/1998

REVISION DATE(S): 7/17/00, 5/11/09, 6/11/12

FORMERLY: 5.01

CHAPTER 5.00 – STUDENTS

CONTROLLED OPEN ENROLLMENT

5.033

1. The School District shall develop a *Controlled Open Enrollment Plan* that will be approved by the School Board and considered part of this policy. This plan will enable the District to consider student assignment based on parental preference when requested by the parent as defined by Florida Statutes. The plan shall be in effect beginning with the 2017-2018 school year.
2. The plan shall include but not be limited to the following:
 - A. Eligibility requirements;
 - B. Application process;
 - C. Forty-five (45) day time period for accepting applications;
 - D. Method of determining capacity of schools;
 - E. Capacity determination for each District school;
 - F. Identification of schools that have not reached capacity;
 - G. Class size standards;
 - H. Lottery procedure for determining student assignment if transfer requests exceed available space;
 - I. Provision for a parent to request placement of siblings within the same school;
 - J. Appeals process for hardship cases;
 - K. Availability of transportation; and
 - L. Method and timeline for notifying a parent of his/her child's placement for the next school year.
3. The plan and process for implementing the plan must
 - A. Adhere to federal desegregation requirements;
 - B. Maintain socioeconomic, demographic, and racial balance;
 - C. Allow a student to remain at the chosen school until he/she completes the highest grade level at the school; and

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- D. Maintain existing academic eligibility criteria for public school choice programs.
4. Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.
5. Preferential treatment shall be provided for
- A. Dependent children of active duty military personnel whose move resulted from military orders;
- B. Children who have moved due to foster care placement in a different school zone;
- C. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
- C. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
- D. Children who have moved due to the serious illness or death of a custodial parent;
- E. Students at multiple session schools; and
- F. Students residing in the District.
6. The *Controlled Open Enrollment Plan* shall be available on the District website.
7. The process for participating in controlled open enrollment shall be posted on the District website with a list of schools that have not reached capacity, the application for participation, and the deadline for submitting the request to participate in controlled open enrollment.
8. The District shall report the number of students participating in public school choice by type as required by the Department of Education.
9. The *Controlled Open Enrollment Plan* and the process for implementing the plan shall be reviewed annually. The Superintendent shall present the plan and any recommended changes to the School Board for consideration.

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STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.41, 1001.42, 1001.43,
1001.51, 1002.20, 1002.31, 1002.38, 1013.35 F.S.

HISTORY: ADOPTED:

REVISION DATE(S):

FORMERLY: NEW

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CLASSROOM TRANSFER

5.035

1. A parent as defined by Florida Statutes may request that his/her child be transferred to another classroom teacher in the school.
2. A parent whose child is assigned to an out-of-field teacher may request that his/her child be assigned to an infield classroom teacher in the same grade within the school.
3. A request for transfer must be approved or denied within two (2) weeks after receiving the written request. If the request is denied, the school must notify the parent and state the reason(s) for denial.
4. The transfer of the student to a different classroom teacher shall not violate the maximum class size regulations.
5. The Superintendent shall develop procedures for the transfer process which will be published in the Student Handbook and on the District website.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.21, 1001.43, 1001.51, 1003.03,
1003.3101, 1012.42, F.S.

HISTORY: ADOPTED:

REVISION DATE(S):

FORMERLY: NEW